

Worshipful Master
Willie A. Agee, III KT, 33°

Senior Warden
Dorian F. Porter KT

Treasurer
Lawrence Jeter KT, 32°



Junior Warden
Eric Ware KT, 32°

Secretary
Alexander S. Groves KT

Tuesday, March 18, 2025

RE: Audit Committee Report

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|-------------------------|------------|
| Committee: | Audit |
| Project Scope: | 2024-2025 |
| Date of Project: | 2025-03-09 |
| Project Status: | Complete |

To the Worshipful Master, Wardens, and Brothers of Kirjathjearim Lodge #104, we the audit committee beg leave to make the following audit report. The scope of the audit is from May 1, 2024, through February 20, 2025. The following materials were turned over to the committee for audit, secretary minutes book, receipt book, check ledger, bank statements, PayPal statements, Cash App statements and treasurer reports. We report the following findings:

Findings (Any transaction, deposit, withdrawal, or disbursement that is not accounted/recorded for in the minutes, receipt book, check ledger, bank, cashapp, or PayPal statements)

May

No minutes for 5/16

- **No annotation of the following transactions**
 - **Check #1613 cut for \$300 to PM Oglesby for year-end awards**
 - **Check #1614 cut for \$631.76 to PM Oglesby for Grand Sessions Room and Expenses**
 - **Check #1615 cut for \$284.91 to the Nashville Masonic District for Unity Day shirts**
- **All 3 Checks in question did appear as cashed per the May and June 2024 bank statements**

June

6/20 – \$10.00 receipt from Bro. Porter for Benefit of the Craft book not notated in the minutes

September

- **Checks 1629 (\$137.19) and 1630 (\$82.53) that were cut for Family Day reimbursement at the 9/19 RSC were not annotated in the minutes for disbursements, but do show on the September bank statement**

December

- **1637 (\$300.00) not notated in 12/5 RSC; payee did not cash check until February as shown on the statement**

2832 Georgia Ave
Nashville, TN 37209

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Conclusions

After conducting this audit, we, the committee have concluded that no evidence of malfeasance has occurred.

Recommendations

Make sure that all RSC minutes are dated and documented correctly with accurate transactions to ensure proper bookkeeping

Humbly Submitted,

SW Dorian Porter , Chair
PM Joseph P.T. Freeman
Bro. Tony Johnson
SD John Manson