

Worshipful Master
Willie A. Agee, III KT, 33°

Senior Warden
Dorian F. Porter KT

Treasurer
Lawrence Jeter KT, 32°



Junior Warden
Eric Ware KT, 32°

Secretary
Alexander S. Groves KT

Tuesday, September 2, 2025

RE: Audit Committee Report

Committee:	Audit
Project Scope:	2025
Date of Project:	2025-08-31
Project Status:	Complete

To the Worshipful Master, Wardens, and Brothers of Kirjathjearim Lodge #104, we the audit committee beg leave to make the following audit report. The scope of the audit is from May ,2 2025, through June 30, 2025. On July 17, the following materials were turned over to the committee for audit, secretary minutes book, receipt book, check ledger, bank statements, PayPal statements, Cash App statements and treasurer reports. We report the following findings:

Findings (Any transaction, deposit, withdrawal, or disbursement that is not accounted/recorded for in the minutes, receipt book, check ledger, bank, cashapp, or PayPal statements)

May 1-May 31

Disbursements accounted for:

Check# 1649 - \$500

Check# 1650 - \$500

Minutes for 5/15 RSC not in minutes log

Disbursed checks not documented due to missing minutes

Check# 1646 - \$3675

Check# 1647 - \$100

June 1-June 30

6/5 Minutes not in minutes log

Deposits accounted for:

Receipt 013573 for \$140

6/15 RSC Minutes not in minutes log,

no other disbursements, or deposits to annotate for the month

2832 Georgia Ave
Nashville, TN 37209

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Conclusions:

After strict review, the committee has unanimously concluded that there are no findings nor evidence of malfeasance that have been brought into question

Recommendations

The main and only recommendation we have is that the minutes log should be double checked to ensure all records are included before turning them over for an audit to be performed.

Humbly Submitted,

SW Dorian Porter, Chair
PM Joseph P.T. Freeman
JW Eric Ware
SD John Manson