

Worshipful Master
Brother Willie A. Agee, III, KCT, 33°

Senior Warden
Brother Eric Ware, KT, 32°

Treasurer
Brother John Manson



Junior Warden
Brother Lawrence Jeter, KT, 32°

Secretary
Brother Dominick Holland, KT

RE: Audit Committee Report

To: Worshipful Master, Officers, and Brethren of Kirjathjearim Lodge #104

From: Audit Committee

Date: March 15, 2026, 7:30 PM **Subject:**
Audit Report

To the Worshipful Master, Wardens, and Brothers of Kirjathjearim Lodge #104:

We, the Audit Committee, beg leave to submit the following report. The scope of this audit covers the period from **November 1, 2025, through January 31, 2026**. On **March 15, 2026**, the following materials were turned over to the committee for examination: the Secretary's minutes book, receipt book, check ledger, bank statements, PayPal statements, and Treasurer's reports. After careful review, we report the following:

Findings

(Any transaction, deposit, withdrawal, or disbursement that is not accounted for or recorded in the minutes, receipt book, check ledger, bank records, or PayPal statements.)

November 1 – November 31

The books from both the Treasurer and the Secretary are square and agree.

December 1 – December 31

Checks #1660, 1663, 1664, 1665, totaling **\$6,310.95**, were issued.

All disbursements and credits associated with these checks are reflected in the Treasurer's ledger, checkbook, bank statements, and Treasurer's reports. **However, no minutes or receipts** were provided for Checks #1660 and #1665 to account for these transactions.

January 1 – January 31

Check #1666 was issued totaling \$1,150.

All disbursements associated with check #1666 are reflected in the Treasurer's ledger, checkbook, bank statements, and Treasurer's reports. **However, no minutes or receipts** were provided to account for the transaction.

Conclusion

After a strict and thorough review, the committee unanimously concludes that **there are no findings nor any evidence of malfeasance** that would call the financial stewardship of the Lodge into question.

Recommendations

- The minutes log should be double-checked to ensure all records are included before being submitted for audit.
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Respectfully submitted,

Audit Committee

SW Eric Ware, Chair

JW Lawrence Jeter SD

Leeland Lloyd