

Worshipful Master
Brother Willie A. Agee, III, KCT, 33°

Senior Warden
Brother Eric Ware, KT, 32°

Treasurer
Brother John Manson



Junior Warden
Brother Lawrence Jeter, KT, 32°

Secretary
Brother Dominick Holland, KT

RE: Audit Committee Report

To: Worshipful Master, Officers, and Brethren of Kirjathjearim Lodge #104

From: Audit Committee

Date: May 15, 2026, 7:30 PM

Subject: Audit Report

To the Worshipful Master, Wardens, and Brethren of Kirjathjearim Lodge #104:

We, the Audit Committee, beg leave to submit the following report. The scope of this audit covers the period from **February 1, 2026, through April 30, 2026**. On **May 15, 2026**, the following materials were turned over to the committee for examination: the Secretary's minutes book, receipt book, check ledger, bank statements, PayPal statements, and Treasurer's reports. After careful review, we report the following:

Findings

(Any transaction, deposit, withdrawal, or disbursement that is not accounted for or recorded in the minutes, receipt book, check ledger, bank records, or PayPal statements.)

February 1 – February 28

The books from both the Treasurer and the Secretary are square and agree.

March 1 – March 31

Check #1667 was issued totaling \$100.

All disbursements associated with check #1667 are reflected in the Treasurer's ledger, checkbook, bank statements, and Treasurer's reports. **However, no minutes** were provided to account for the transaction.

April 1 – April 30

Check #1668 was issued totaling \$30.

All disbursements associated with check #1668 are reflected in the Treasurer's ledger, checkbook, bank statements, and Treasurer's reports. **However, no minutes** were provided to account for the transaction.

No Paypal receipts reflected in the minutes. Reflected in the bank statements, and Treasurer's reports.

No minutes were provided for the April 16, 2026 RSC meeting, as they had not yet been approved.

Conclusion

After a strict and thorough review, the committee unanimously concludes that **there are no findings nor any evidence of malfeasance** that would call the financial stewardship of the Lodge into question.

Recommendations

- The minutes log should be double-checked to ensure all records are included before being submitted for audit.
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Respectfully submitted,

Audit Committee

SW Eric Ware, Chair

JW Lawrence Jeter SD

Leeland Lloyd